



# Priddy Parish Council

Minutes of Priddy Parish Council  
held on **Wednesday 11 May 2022**  
at **7:00pm** in Priddy Village Hall

**Present:** Cllrs C Dyke; D Collier; G Butterell; M Phippen; M Dodd; V Barbaret.

In attendance: G Pettitt (Parish Clerk).

**Public Forum:** No members of the public present.

In Cllr Thompson's absence, Cllr Phippen took the Chair

- 66. Chair:** To appoint the Chair for the year 2022-23.  
**RESOLVED:** To elect Cllr M Dodd to the Chair for 2022-23. Approved.
- 67. Vice Chair:** To appoint the Vice Chair for the year 2022-23.  
**RESOLVED:** To elect Cllr Phippen to the Vice Chair for the year 2022-23. Approved.
- 68. Acceptance of Office:** Chair and Councillors signed the Declaration of Acceptance of Office. **Resolved:** Cllr Thompson to sign Declaration at earliest convenience. Approved.
- 69. Apologies for Absence and to consider the reasons given**  
Apologies were received from Cllr Thompson, also from Cllr Killen, Cllr Hobbs & L Chinnock (A&S Police)  
**RESOLVED:** To approve reasons for absence from Cllr Thompson. Approved.
- 70. Declarations of Interest**  
No Declarations of Interest received. Noted that all Councillors are required to complete and return their Declaration of Registrable Interests to Mendip District Council by 2 June.
- 71. Exclusion of the Press and Public** – No items required exclusion of Press & Public.
- 72. Minutes of previous meeting**  
**RESOLVED:** To approve and sign the Minutes of 6 April 2022. Approved
- 73. Parish and Somerset Council election.** Cllrs Virginie Barbaret and Mike Dodd were welcomed to the Council. Gemma Butterell was thanked for her contribution to the previous council. Noted that Cllr Tony Robbins and Cllr Edric Hobbs are elected to Somerset County Council (Somerset Council from May 2023).
- 74. Co-option:** No nominations were received to the vacant seat.
- 75. Reports** – given the proximity to the election, no reports were received from Local Authorities. PC L Chinnock is on leave.
- 76. To Appoint delegations:**
  - a)** Internal Review Officer  
**RESOLVED:** To appoint Cllr Phippen to Internal Review Officer. Approved.
  - b)** Defibrillator Guardians  
**RESOLVED:** To appoint Cllr Dodd as Guardian to the Phone Box Defibrillator. Approved.  
Noted Clerk will confirm Claire Cohen's willingness to continue, [NB Confirmed after meeting].  
**RESOLVED:** To appoint Cllr Dodd to maintain the Priddy Bus Stop notices. Approved.  
Noted Cllr Collier will enquire whereabouts of keys to the other two noticeboards.
- 77. Delegation to Committees and other authorities:**
  - a)** Environment Working Group – deferred until Terms of Reference are drawn up.
  - b)** Traffic Working Group  
**RESOLVED:** To appoint Cllrs Dodd, Barbaret, Collier & Phippen to the Traffic Working Group. Approved. Noted that G Butterell, A Adams & Jes are to be invited to be appointed to the group.
  - c)** To appoint members to other authorities.  
**RESOLVED:** To appoint Cllr Dyke as Council representative to the Village Hall. Approved. Noted that more volunteers are always welcome.
- 78. Asset Register:** To review and approve, or not, the Asset Register. Cllrs noted a number of amendments. Action points on register will be brought to next meeting.
- 79. Insurance:** Note Insurance and asset values to be reviewed next year.  
**RESOLVED:** To approve Insurance schedule 2022-23 and payment. Approved.
- 80. Review Subscriptions:** To review and approve, or not, subscriptions:  
**RESOLVED:** To approve subscriptions to SALC, SLCC & Open Spaces. Approved.
- 81. Code of Conduct:**

**RESOLVED:** To approve adoption of the LGA/SCC Code of Conduct. Approved.

**82. Policy Reviews:** Noted that Policy reviews take place through the year and that employment policies will be put into place during the coming year.

**83. Provisional meeting dates: RESOLVED:** To approve the provisional dates of meetings to May 2023.

**84. Finance**

a) **RESOLVED:** To appoint Les Caple as Internal Auditor to the 2021-22 Accounts.

b) Accounts Statement approval deferred pending access to Reserve Account (see item 84. f)).

c) **RESOLVED:** To approve payments: Staff Salary Mth 1 £ 244.18, [Note £60 per mth to be deducted from salary until HMRC element of salary, that was not previously deducted, is fully repaid by Month 5]; Staff expenses £30.13; Insurance £534.43; Hurdle Stack repairs £660; S Murray strimming & mowing Apr & May 22; Parish Online subscription; Toilet facilities at Cinema event £150. Approved.

d) **RESOLVED:** To approve and sign Bank Reconciliation to 31 March 2022. Approved.

e) Consideration of Grant to Mendip CAB deferred pending budget review.

f) Noted that access to Reserve Account should be available from 12 May 22.

g) **RESOLVED:** To approve signatories to the Bank Accounts: Cllrs C Dyke, R Thompson and D Collier. Approved.

**85. Highways matters:** No report

**86. Environmental initiatives and maintenance:** Confirmation of establishing Environment Working Group deferred pending draft Terms of Reference.

**87. Jubilee:** Cllr Phippen reported on the itinerary for the Jubilee weekend and tabled posters. TENS licence and road closure to be sought; Risk Assessment to be drawn up.

**88. Annual Parish Meeting:** Council provisionally considering 25 May for the Annual Parish Meeting. Chair will call an Extraordinary meeting to approve Accounts Statement 21-22 [NB Date deferred APM to 8 June to allow time for reports to come in]

**89. Planning Applications**

a) **2022/0120/FUL:** Conversion of 2no barns to provide 1no. 2-bedroom dwelling and 1no. 3 bedroom dwelling. Dutch Barn and Stable Barn at former Hunt Stables, Roemead Road, Chewton Mendip.

**RESOLVED:** To offer No Objection to application 2022.0120/Full. Approved.

b) **2022/0793/CLE:** Application for a Certificate of lawful existing development for retention of 2no. Mobile static caravans to be used as residential accommodation. Castle Farm, Old Bristol Road, Chewton Mendip.

**RESOLVED:** To offer No Objection to application 2022/0793/CLE. Approved.

c) **2022/0856/OUT:** Application for outline planning permission with some matters reserved for 1no. Agricultural workes dwelling with details of access. Butts Quarry Farm, Nordrach Lane, Priddy.

**RESOLVED:** To offer No Objection to application 2022/0856/OUT. Approved.

d) **2022/0858/FUL:** Erection of a new steel-framed apex building to cover existing slurry store and incorporate the existing yard area. Manor Farm, Manor Farm Road, Charterhouse.

**RESOLVED:** To offer No Objection to application 2022/0858/FUL. Approved.

e) **2022/0673/HSE:** Erection of detached garage/workshop and snooker room. Whitegate Lodge, Nordrach Lane, Priddy.

**RESOLVED:** To offer No Objection to application 2022/0673/HSE. Approved.

**90. Matters of report**

a) Noted Fitness on Green to start up Thursdays and Saturdays – to be reviewed next meeting.

b) Noted Priddy Folk Festival will be held 2<sup>nd</sup> weekend in July. Setup possibly week before.

c) Noted excellent Footpath report by member of public – to be reviewed next meeting.

d) Noted the School is preparing children's road signs.

e) Noted Council would like list of goods needed from school.

**Date of next Meeting: Wednesday 1 June 2022, 7pm**

Signed .....

Dated .....

## Actions

76. Delegations	Whereabouts of keys to noticeboards	Dean
77. Appointment to TCAG	Invite G Butterell, A Adams, Jes to group	?
78. Sheep fair signs	Whereabouts of to be found	Michelle, Mike, Dean
78. By law signs	Whereabouts of	Mike
78. Top Green "No Parking" & a sign at Pincross?	To be checked	
78. Sheep fair fencing & hurdles	Whereabouts of	Dean
87. Jubilee	TENS licence, Road Closure Agreement, Risk Assessment to be drawn up	Michelle
88. APM (Highlighted text = received)	To gather reports: School PTA Church Folk Festival Friendly Society Village Hall Monday Club Bowls Club Priddy Singers History Group John Plummer Trust Cricket Club Oil Buying Group	Virginie Virginie Michelle Dean Michelle Chris Chris Chris Virginie Chris Dean Virginie Chris
88. APM	Summary report from Consultation Refreshments Last year's minutes	? Chris Clerk